



City of Norcross Community Development Department
65 Lawrenceville Street, Norcross, GA 30071

Permit Required Checklist – Please upload all documents to our [ePlan Portal](#)

No.	Description of Work	YES	NO
1	Residential Accessory Structure: Detached garage, accessory bldg. larger than 200 sf. (Setback requirements must be met and the structure must be anchored to the ground.)	√	
2	Children’s playhouse/tree fort (<i>up to maximum of 50 sq. ft</i>)	√	
3	Appliance replacement using plug-in devices		√
4	Appliance-replacement of permanent hardwired devices	√	
5	Bathroom fixture repair or replacement (Faucet or toilet, NO SHOWER)		√
6	Shower Remodel/Update (Any work that needs a plumber)	√	
7	Bathroom fixture repair or replacement needing piping alterations	√	
8	New buildings- commercial or residential	√	
9	Change in building use or occupancy classification	√	
10	New deck construction or structural repairs	√	
11	Simple deck repairs (<i>non-structural</i>)	√	
12	Driveway – Repair, or resurface in same footprint with no land disturbance		√
13	Driveway – Remove and replace, or enlarge footprint	√	
14	New doors or windows requiring structural alterations	√	
15	Window/door replacement not requiring structural alterations (<i>same size, same location</i>)	√	
16	Electrical service, upgrade, relocation or repair, new electrical circuit (Including Home EV Charging Station 240 Volt circuit with 40-50 amp ratings)	√	
17	Fire alarm, fire sprinkler or hood suppression system	√	
18	New fireplace or wood burning stove	√	
19	Interior remodel including either drywall, lighting, and/or non-structural framing	√	
20	List all Interior projects that are limited to painting, tiling, carpeting and/or trim work		√
21	Replacement of furnace or air conditioning systems	√	
22	Replacement of water heater	√	
23	Replacement of ductwork	√	
24	New plumbing fixture requiring piping alterations	√	
25	Gas piping	√	
26	Swimming pools or spas	√	
27	Garage door repair or replacement	√	
28	Minor repairs to roof covering		√
29	New roof covering or roof decking (commercial)	√	
30	New roof covering or roof decking (residential)	√	
31	Retaining walls 48” or taller	√	
32	Retaining walls that are less than 48”		√
33	New exterior siding, masonry, or stucco finish	√	
34	Minor repair to damaged siding, masonry, or stucco	√	
35	New fence, fence replacement, or fence repair		√
36	Tree removal on commercial properties	√	
37	Tree removal of less than 5 non-specimen trees or non-specimen hazardous trees on residential properties	√	
38	Tree removal of specimen trees or more than five non-specimen trees within a year	√	
39	U.S. Flag (<i>commercial size with footing</i>) (<i>wall mounted flag does not need permit</i>)	√	
40	Signs for non-residential property (<i>temporary and permanent</i>)	√	
41	Banners, tents, or stages for business promotion/event	√	